



COVID-19 SMALL GRANTS

Frequently Asked Questions

Question	Answer
Will the grants funding pay for volunteers for e.g., who will work all day to do BBQ or running around to collect materials, equipment, meeting room hire costs, meals for volunteers and refreshments for attendees and cost for photography?	The grants cannot pay for wages or salaries of staff or volunteers. The grants can however, pay for 'project management' costs involved in running an event. This can include administrative costs, travel expenses, hospitality costs such as venue hire and catering, if they are related to the activities that align with the objectives of the grant.
Which costs could be covered by the grant? for example, flyers are covered or workshops?	The grants can cover the costs of running workshops, which can include the design, translating and printing of materials and of social media products
How are transport costs covered, if at all?	Transport would be under project management cost.
Does the grant cover advertising costs for traditional media?	Yes, funding is available for this kind of media including printing, flyers and social media.

Can you provide an example of what type of expenditure FECCA funded in the past?	<p>All expenditure must be related to the objectives of the project.</p> <p>Examples of items that can be funded by the grants:</p> <ul style="list-style-type: none"> • Project management • Production of information materials and questionnaires such as design and printing • Production of short videos, graphics for social media campaigns • Marketing • Renting recording equipment for videos • Venue hire • Materials for discussion sessions such as stationery • Refreshments for face-to-face information sessions for example • Travel expenses (excluding interstate travel)
'Gifts' are not allowed to be funded. I assume this does not include food which might be purchased for community members to engage them in a communication event or to engage them in the communications?	<p>You cannot use the grants to fund gifts (such as money or luxury goods) to encourage community members to attend activities.</p> <p>You can use the grant to fund food and refreshments for community members attending an activity such as an information session or a BBQ with an information session.</p> <p>You cannot use the grant to fund food for social activities that do not align with the objectives of the project, such a BBQ where you do not provide an information/discussion session.</p>
Can Aboriginal and or Torres Strait Islander community groups apply?	This grant fund is specifically for multicultural communities.
How long is the grant application open? What is the deadline for these grants?	Applications are open now. The last applications will be accepted at the end of January 2022 or until the funds run out. Projects will ideally run for up to three months (given the limited budget) but all projects must be completed by 31 March 2022 .
How much funding is there in total?	There is \$1.2 million of funds to dispense in grants of \$2500, \$3500 or \$5000.
Where does the funding come from?	The Small Grants are funded by the Federal Department of Health.
Is there a limitation on number of applications?	We will take applications until the end of January 2022 or until the funding runs out.

Is the funding inclusive of GST?	<p>Successful organisations with an ABN that are not registered for GST will receive their grant without GST.</p> <p>Successful organisations with an ABN that are registered for GST will receive a Recipient Created Tax Invoice, which will include their grant, plus 10% GST.</p>
With regard to the project completion report, are there specific areas FECCA seeks to target in our communities?	<p>In the Reporting at the end of your project, we would like to learn about:</p> <ul style="list-style-type: none"> • any issues you faced • what you found difficult • what you found worked well • the impact you had on your community • whether people changed their minds about COVID-19 Vaccination • basic statistics about how many people you reached with your project.
Will the slides for the Introduction Seminar be shared?	<p>You can download a PDF of the Introduction Seminar at https://fecca.org.au/wp-content/uploads/2021/07/Small-Grants-Introduction-Webinar-PDF.pdf</p>
We are a multicultural aged care organisation. Can we use grant for information session for clients, carers and families or does it need to be for community members who are not clients?	<p>You need to be a non-profit organisation to apply for the grants. For-profit organisations are not eligible.</p> <p>The projects can target any Culturally and Linguistically Diverse (CALD) community members.</p>
Can an organisation auspice more than one organisation?	<p>Yes. However, each organisation intending to apply for a grant will need to make a separate application.</p>
Vaccine guidelines are changing quite a lot. How technical should the information be?	<p>You will know your community better than anyone. You should tailor your project to the needs of your community, so they can better understand the COVID-19 information.</p> <p>Please visit https://fecca.org.au/coronavirus/ for a list of links to COVID-19 Information and Updates for your State or Territory.</p>

<p>If we provide an information session, then vaccine guidelines change, what do we do?</p>	<p>Due to the nature of COVID-19, the messaging can change quickly. Please follow the Department of Health website for the latest and most accurate information about COVID-19 and vaccinations. https://www.health.gov.au/resources</p> <p>Please visit https://fecca.org.au/coronavirus/ for links to COVID-19 Information and Updates for your State or Territory.</p> <p>If the Government recommendations change after you have provided an information session, it is important that you contact your participants</p>
<p>Is Community group able to use Department of Health logo when promoting the program?</p>	<p>You cannot use the Department of Health logo on materials you produce for the program.</p> <p>You can use the following line:</p> <p><i>"The Small Grants program received funding from the Australian Government, Department of Health."</i></p> <p>Please use the FECCA Covid-19 Small Grants logos which are provided with the Grantee Pack to successful applicants.</p>
<p>Can the money be used to purchase masks, we recently created COVID Warrior Kits containing Gel, masks, factsheet as part of their support to prevent infection. Would something like this qualify?</p>	<p>Personal Protective Equipment (PPE) such as masks can be funded by the grant if it is part of an activity related to the objectives of the project.</p> <p>E.g. if masks and hand sanitisers are required to attend an information session about COVID-19 vaccinations.</p> <p>The funds cannot pay for masks and hand sanitiser to give out to members of the public, not attending activities related to your project.</p>
<p>Can you please explain again about the Auspice, we support a group with about 22 members, elderly all and they don't sit under an organisation?</p>	<p>To apply for the grant, you need to be a non-profit organisation that is incorporated, with an ABN. If you are not, you can be auspiced by a not-for-profit organisation that is incorporated and be able to accept legal and financial responsibility for the project.</p> <p>You will need to make these arrangements with an organisation and take into account the administration costs (a maximum of 10% of the grant) in your budget.</p>

<p>How many weeks it takes from the time we apply until money is granted?</p>	<p>It will take approximately a month, depending on the completeness of your application and whether we need additional information. It may also depend on the number of applications we receive.</p> <p>The Assessment Panel, who reviews Small Grant applications, will meet fortnightly, from 9 July 2021. 30 applications are assessed at each meeting.</p> <p>If successful, the applicants will be informed after the review and a contract will be sent. The grant money will be dispensed in the following week.</p>
<p>Can the event be postponed in the event of a lockdown?</p>	<p>Yes. You can postpone the event in the event of a lockdown or other COVID-19 restrictions. However, we advise that an online initiative complement a face to face approach.</p> <p>You should follow the COVID-19 recommendations of your state.</p>
<p>Can the information session be organised with state health agencies/department? or the presentation need to follow commonwealth guidelines?</p>	<p>Messaging should follow appropriate guidelines in your state and territory. When you receive the grant you will be advised to seek accurate information from your health agencies and/or work with medical experts who are from or familiar with your community.</p>